

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, February 12, 2018

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>
Linda Stacy	<u> X </u>
William Davis	<u> X </u>
Keith Jordan	<u> X </u>

Also present: K Simpson, A. Swartz, D. Belkofer, R. Brown, T Shafer, A. Lusk
C. Trusley

B Chairman Remark

C. Public

D. Reports

Superintendent's Report-*Superintendent Shafer went over his board report with the board. We have had a lot of days off due to the weather and we had two pipes break, one in the board room and one in the galley. An insurance claim was filed. Mr. Shafer had meeting with our insurance agent and they stated we were under insured across the street. Increase would be \$1000 and if we get a van it would be an additional \$3000. Director Sculfort stated we should get more insurance for across the street. We are cancelling our parent/teacher conferences to make up two of the days we missed. We missed a total of 8 days. Director Sculfort asked Mr. Shafer whose job it was to get Sea School instructors. Mr. Shafer told him it was Sea School's responsibility.*

Principal's Report –*Attendance policy is still being reviewed by our attorney. Mr. Lusk informed the board he would like to form an Attendance Team here at Maritime Academy. It will be the vision of The Maritime Attendance Team to collect/analyze attendance data create attendance goals and objectives, and develop and implement positive interventions Mr. Lusk stated we would do home visits and Chairman Stacy stated she had major concerns regarding home visits. Mr. Lusk stated there would always be two people going. Mr. Belkofer stated from his experience, home visits do not always work. Some kind of school initiatives worked better to improve attendance. Mr. Lusk told the board we had twenty students make the honor roll and that 88% of our students had no "Fs". everything that we are doing and implementing follows the Ohio Improvement plan. morale is higher than it has ever been. He also informed the board we would be having a spelling bee tomorrow. We are making some gains.*

CTE Report/Coast Guard Report /Career Pathway Report—*Mr. Brown informed the board that The International Ship Masters Association had a formal dinner on Friday night and our Honor Guard presented the flags of the Us and Canada and that they did a great job. He was able to get \$900 in donations for our future mariners fund. On Saturday we had 65 people from the convention come over and tour our school and the culinary class made lunch for them. They did a great job. Mr. Brown said the application for Marine Science and Environmental science was sent in. Our basic safety training is up for renewal. Dennis Belkofer told the board he sent out a letter to our graduates but so far nothing has come back. He found texting works better. He went over where our*

graduates are now with the board. Director Sculfort thanked Mr. Belkofer for a job well done, however we need to track this over time and have some kind of graph showing results. Mr. Belkofer stated he started doing that.

IT Report

Committee Reports

Finance/Facilities-*No meeting*

Foundation/CTE –*No meeting*

Student Life (Academics, Activities, Decorum)*No meeting*

Public Information/Marketing/Public Outreach *No meeting*

Safety Committee –*Mr. Shafer went over the committee’s minutes with board*

Mr. Shafer commented to the board our new custodian does an excellent job of keeping the school clean and disinfected, which has helped with this flu season.

Motion to accept committee reports made by:

James Hartung 1

Jack Sculfort _____

Robert Lucas _____

Barb Pinter _____

Linda Stacy _____

William Davis 2

Keith Jordan _____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan

Nays: 0

Motion to accept committee reports passed

- E. Sponsor’s Update –*Carrie Trusley went over sponsor report with board. She stated the accountability system is changing for next year. All report card measures need to be used in the accountability spreadsheet. Schools will have to come up with targets and metrics beyond reading and math groups. There will be increased accountability for academics. The deadline next year for the Open records law training will be September 30th. This year sponsor has to submit documentation of ethics training, date of training and evidence of training. This must be done by the end of March. April 9th is the Spring site visit.*

F. Approval of Minutes—

Motion to approve Minutes made by

James Hartung _____

Jack Sculfort 1

Robert Lucas _____

Barb Pinter _____

Linda Stacy _____

William Davis 2

Keith Jordan _____

Ayes: Sculfort, Hartung, Lucas, Pinter, Stacy, Davis, Jordan

Nays: 0

Motion to accept minutes passed

G. Treasurer Report

Motion to Approve Treasurer Report made by

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	<u>2</u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan
Nays: 0

Motion to accept treasurer's report passed

H. Staff Contracts:

Jacob Lofton—EMIS Back up \$5000.

Motion to approve made by

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>2</u>
Keith Jordan	_____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan
Nays: 0

Motion to approve contract passed

I. Vendor Contracts

MOU with Owens Community College

James Hartung	_____
Jack Sculfort	<u>2</u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>1</u>

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan
Nays: 0

Motion to approve MOU passed

MOA with Niagara

Motion to approve:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u>2</u>

Linda Stacy _____
 William Davis _____
 Keith Jordan 1 _____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan
Nays: 0

Motion to approve MOA passed

Membership Renewal National Museum of the Great Lakes \$200
 Motion to approve Renewal made by:

James Hartung 1 _____
 Jack Sculfort _____
 Robert Lucas 2 _____
 Barb Pinter _____
 Linda Stacy _____
 William Davis _____
 Keith Jordan _____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan
Nays: 0

Motion to approve membership renewal approved

J Old Business:
 Attendance/discipline procedures-Tabled until attorney approval

Motion to approve made by

James Hartung _____
 Jack Sculfort _____
 Robert Lucas _____
 Barb Pinter _____
 Linda Stacy _____
 William Davis _____
 Keith Jordan _____

K. New Business:

POLICIES TO BE VOTED ON:

- 148.10 Cost Principles and Financial Management for Use of Federal Funds
- 251 Attendance/Truancy/Withdrawal
- 252 Missing and Absent Children
- 424 Emergency Preparedness and Evacuation
- 447 School Emergency Management Plan

Motion to accept above policies as written by school legal counsel made by:

James Hartung _____
 Jack Sculfort _____
 Robert Lucas _____
 Barb Pinter 2 _____
 Linda Stacy _____
 William Davis _____
 Keith Jordan 1 _____

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan

Nays: 0

Motion to approve policies as written by attorney passed

BCI/FBI Affidavit

Motion made acknowledging BCI/FBI Affidavit made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u> 1 </u>
Keith Jordan	<u> 2 </u>

Ayes: Hartung, Sculfort, Lucas, Pinter, Stacy, Davis, Jordan

Nays: 0

Motion acknowledging BCI/FBI affidavit passed

L. EXECUTIVE SESSION—

Motion Made By:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u> 1 </u>
Keith Jordan	_____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Meeting started: 5:00 p.m.

Meeting ended: 6:25 p.m.

NEXT BOARD MEETING, MONDAY MARCH 12, 2018