

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, December 16, 2019

A. Call to Order: Roll Call

William Davis	<u> X </u>
Keith Jordan	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>
Linda Stacy	<u> X </u>
Jack Sculfort	<u> X </u>
James Hartung	<u> ABS </u>

B. Public –

C. Reports

Superintendent’s Report –*Superintendent told the board December will bring some expenses. We have had work done to the boiler, pool, renewal for our Fast Forward reading program and the simulator payment. The ESC, our sponsor, has asked for a financial plan. Mr. Shafer has been formulating a business plan and should have a draft done this week. Annual Christmas party is Tuesday, December 17th. We will be going forward with our fundraiser after the holidays.*

Principal’s Report-*Mr. Lusk went over his report with the board. He stated the teachers have been working very hard. Teacher clarity is helping the students know what they are learning. The standards are very rigorous now. He also thanked Ms. Hineline for all her help and feels they make a great team. There have been several professional developments with our teachers*

CTE Report/ Career Pathway Report- *Five students took the retake on the Accuplacer Exam and all of them passed. The CTE Industry Advisory Committee met and even though there were several last-minute cancellations, it seemed to be a success.*

IT Report – *All three of the new computer carts are up and running now. VStep was in last and upgraded the simulator systems. A new software program was installed that gives the simulator operator greater control of all computer systems, reducing the start up time. An updated version of the West End of Lake Erie/Port of Toledo exercise area corrects an error that existed making the port valid for use.*

Committee Reports

Finance/Facilities-*Finance committee met right before the board meeting. Our monthly expenditures exceeded our revenue by \$8000. Budgeted for 286 students giving us revenue of \$2,800,000 which is approximately \$10,000 per student. The board asked the treasurer for a breakdown on how that was spent. What percentage was for instruction, what percentage for supplies, professional services. December’s expenditure will be a bit higher.*

Safety/Health Committee (Annually Sept/Oct)-*Meeting tomorrow Tuesday, Dec. 17th*
Monthly Review of Residency Records- *Monthly Review of Residency was done by the secretary. Randomly selected students and all residency records were up to date.*

Monthly School Improvement Progress- *School Improvement progress was discussed during the principal’s report.*

Motion to accept reports made by:

William Davis	_____
Keith Jordan	<u> 1 </u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	<u> 2 </u>
James Hartung	_____

Motion to accept reports as presented passed.

Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy,

Nays: 0

Abs: J Hartung

D. Sponsor’s Update – ***Robb Gonda from the ESC gave the board an update. Stated there has been three full day site visits, multiple coaching sessions with the principal and content team. There is weekly collaborative planning of professional development around the topic of Teacher Clarity. They have had 2 professional development days and purchased The Teacher Clarity Playbook for all our staff members. They are moving to make sure everyone stays focused and we all work towards the same goal. He reminded everyone to review the weekly wrap for policy changes. These need to be reviewed on a regular basis.***

E. Approval of Minutes—

Motion to approve Minutes made by

William Davis	_____
Keith Jordan	<u> 2 </u>
Jack Sculfort	_____
Robert Lucas	<u> 1 </u>
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

Motion to approve minutes passed

Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy,

Nays: 0

Abs: J Hartung

F. Treasurer Report –***Treasurer stated for the month of November we were at a \$16,000 deficit for the year. December will be a tough month we have a several large expenses. There will be an updated 5 year forecast and budget. Also, in January there will be a recommendation to transfer funds to the food account to bring down the deficit.***

Motion to Approve Treasurer Report made by

William Davis	_____
Keith Jordan	_____
Jack Sculfort	<u> 2 </u>
Robert Lucas	<u> 1 </u>
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

Motion to approve Treasurer's report passed.

Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy,

Nays: 0

Abs: J Hartung

G. Staff Contracts:

Motion to approve contracts for made by:

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

**Retention Stipend for teachers who have returned
\$400 each Using Title IIA monies**

Motion to approve stipends made by:

William Davis	_____
Keith Jordan	_____ <u>2</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____ <u>1</u>
James Hartung	_____

Motion to approve stipends passed.

Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy

Nays: 0

Abs: J Hartung

RESIGNATION/TERMINATION

Motion to accept Resignation of made by:

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

H. Vendor Contract

William Davis _____
 Keith Jordan _____
 Jack Sculfort _____
 Robert Lucas _____
 Barb Pinter _____
 Linda Stacy _____
 James Hartung _____

I Old Business:

Motion to approve made by:

William Davis _____
 Keith Jordan _____
 Jack Sculfort _____
 Robert Lucas _____
 Barb Pinter _____
 Linda Stacy _____
 James Hartung _____

K. New Business

Policies:

- 241 Animals on School Property**
- 335 Reporting Licensed Employee Misconduct**
- 331 Drugs, Alcohol, and Tobacco Use**
- 204.15 Assessing Student Progress**
- 236 Electronic Records and Signatures**

Motion to approve amended Community School Budget was made by

William Davis _____
 Keith Jordan _____
 Jack Sculfort 1 _____
 Robert Lucas _____
 Barb Pinter 2 _____
 Linda Stacy _____
 James Hartung _____

Motion to approve policies passed

Ayes: W David, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy,

Nays; 0

Abs: J Hartung

Board Meeting Date Changes

Motion was made to change the Board Meeting Dates to the second Monday of the month by:

William Davis _____
 Keith Jordan _____
 Jack Sculfort _____
 Robert Lucas 1 _____
 Barb Pinter 2 _____
 Linda Stacy _____
 James Hartung _____

Motion to change meeting dates passed

Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy

Nays: 0

Abs: J Hartung

L. EXECUTIVE SESSION—

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

Meeting started: 5:00 p.m.

Meeting ended: 5:45 p.m.

NEXT BOARD MEETING, MONDAY JANUARY 13, 2020